

Nazareth, Mike

From: Nazareth, Mike
Sent: Tuesday, July 27, 2021 11:45 AM
To: sherman@ncf.edu
Cc: Jarrett Terry; Rebecca Augustyniak; Nazareth, Mike
Subject: GCIS SUS Committee Summary (7-27-21)
Attachments: GCIS SUS Committee Summary (7-27-21).pdf

Hello Provost Sherman,

My name is Mike Nazareth and I currently Chair the GCIS SUS Committee for future direction and updates. I was asked by Rebecca Augustyniak at FSU – CIMES to provide you an update and summary of our committee's results. My understanding is that you and/or Assistant Vice President Jarrett Terry at FSU may be presenting this at one of the upcoming Council of Academic Vice President's Meetings.

Please let me know if you have any questions.

Thanks,
Mike

Mike Nazareth
Chair, GCIS SUS Committee
Director of Graduate Recruiting and Undergraduate Research
Director of SURF, Summer Undergraduate Research at Florida
ENGINE Founder and Manager
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**Herbert Wertheim College of Engineering
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Mike Nazareth

Chair, SUS GCIS Committee

Director of Graduate Recruiting & Summer Undergraduate Research at Florida (SURF)

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July 27, 2021

Suzanne Sherman
Provost and Vice President for Academic Affairs
New College of Florida

Dear Provost Sherman:

My name is Mike Nazareth and I am chairing the committee for review, updates and future direction for the State University System (SUS) Graduate Candidate Identification System (GCIS). My qualifications include Founding and Managing the Engineering National Graduate Institutional Name Exchange (ENGINE). ENGINE is a student name exchange with ~85 Colleges of Engineering for the purposes of graduate student recruitment. I was asked by Rebecca Augustyniak at CIMES - FSU to provide you an update on the results from the GCIS SUS Committee for your potential presentation at the next Council of Academic Vice Presidents Meeting.

I have attached a Summary Report along with our request for funding from SUS Provosts.

Please let me know if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mike Nazareth', written in a cursive style.

Mike Nazareth
Chair, SUS GCIS Committee

Background/History

The SUS of Florida Board of Governors discussed student recruitment into graduate programs during the Graduate Admissions Task Force in 2000. Members felt that such a database could be a valuable tool in enhancing diversity in the graduate programs in the SUS. They also believed that a database could make the recruitment of all students more efficient and effective. At the request of the Office of Academic and Student Affairs of what was then called the Division of Colleges and Universities, the Center for Information Management & Educational Services (CIMES) at Florida State University was tasked with developing and maintaining the GCIS. The GCIS included all SUS undergraduates across all majors with a minimum GPA of 2.80 who had earned a minimum of 72 credit hours with several fields of identifying information (i.e. major, GPA range, race, gender, e-mail address, local/permanent addresses, telephone numbers, etc.). Only institutions providing information into the database were eligible to search the database.

In November 2019, the SUS Florida Board of Governors announced that they would no longer be involved with the GCIS or the management of user logins. The sole possession and management of the GCIS was assumed to be administered by CIMES at FSU who have been managing the database since its creation. Despite multiple requests, CIMES did not receive any budget or fiscal appropriations for the creation and management of GCIS from 2001 to 2019.

In March of 2021, the Director of CIMES called a meeting of all Public University representatives currently using the GCIS (registrars, graduate school, admissions, recruiting staff, etc.). The meeting results in a decision to create a GCIS State Committee to discuss the future of GCIS for function, role, access, data security, upgrades, cost, graduate recruiting needs, etc.

GCIS SUS Committee

Each Florida University Registrar designated two representatives per institution: the individual responsible for maintaining the integrity of all student data (typically the University Registrar or assignee), and 2) a campus individual well versed in utilizing GCIS and the data for graduate recruitment. The latter could be a director or coordinator of graduate recruitment, Graduate School personnel, an admissions representative, or other university appropriate employee.

GCIS SUS Committee Chair (UF)			
Mike Nazareth, Director of Graduate Recruiting, ENGINE Founder			
Center for Information Management & Education Services (FSU)			
Rebecca Augustyniak, Executive Director			
Amy Finley, Director			
Blair Monroe, Assistant Director, Web Developer			
University	Abbreviation	Data/User	Title/Division
Florida A&M University	FAMU	Angela Peterson	University Registrar
Florida A&M University	FAMU	Reginald Ellis	History and Political Science
Florida Atlantic University	FAU	Brian Hodge	Office of the Registrar
Florida Atlantic University	FAU	Jan Macko	Director of Admissions
Florida Gulf Coast University	FGCU	Chris Saxby	University Registrar
Florida Gulf Coast University	FGCU	Shannon Acosta	Graduate Admissions
Florida International University	FIU	Dulce Beltran	University Registrar
Florida International University	FIU	Albert Hoyt III	Graduate Admissions
Florida Polytechnic University	FPU	Andrew Konapelsky	University Registrar
Florida Polytechnic University	FPU	Tom Dvorske	Academic affairs
Florida State University	FSU	Kim Barber	University Registrar
Florida State University	FSU	Brian Barton	Graduate Admissions
New College of Florida	NCF	Brian Scholten	University Registrar
New College of Florida	NCF	Burcin Bozkaya	Data Science
University of Central Florida	UCF	Brian Boyd	University Registrar
University of Central Florida	UCF	Devon Jensen	Graduate Admissions
University of Florida	UF	Steve Pritz	University Registrar
University of Florida	UF	Judith Traveis	Graduate School
University of North Florida	UNF	Chad Learch	University Registrar
University of North Florida	UNF	Megan Kuehner	Graduate School
University of South Florida	USF	Catherine Mund	University Registrar
University of South Florida	USF	Glen Besterfield	Admissions
University of West Florida	UWF	Sabrina Capps	Graduate School
University of West Florida	UWF	Melissa Webb	Graduate School

Summary Results

The first meeting of the GCIS SUS Committee revealed that many public universities wanted a review of GCIS for FERPA compliance, the collection of student data fields, user requirements and a full administrative review. Each institution proceeded with their own Office of General Counsel review of GCIS. After two months of review, most institutions felt that GCIS could only proceed if students “opt-in” to participate and that SUS institutions could no longer provide an upload of all eligible students without individual student permission. The future direction was confirmed by AACRAO:

“I reviewed the attachment from the SUS as well as your proposed solutions for moving forward with GCIS. Your first listed option of having the students opt in to the process could work.... It would be important to make it an active "opt in" rather than an "opt out." The only time FERPA permits an opt out is with directory information, which limits the type of information that can be disclose.”

**LeRoy Rooker, AACRAO National Leading Authority on FERPA
Senior Fellow, American Association of Collegiate Registrars & Admissions Officers
Director of Department of Education Family Policy Compliance Office (FPCO)**

On July 19 of 2021, Eleven of the Public Universities in the State of Florida agreed that GCIS was a valuable tool for graduate student recruitment and voted to continue the use of GCIS with an enhanced program. USF is the lone University not participating at this time as they are not active in graduate student recruiting and did not find GCIS useful; however, they may consider rejoining in the future.

The GCIS program will move forward by contacting all Junior and Senior level undergraduate students across majors with a student “opt-in” portal managed by the CIMES at FSU. All undergraduate students must agree to participate and self-provide their information at a statewide website for full FERPA compliance. Florida public universities agree to market the enhanced GCIS program and website to their undergraduate student population. GCIS previously collected information for ~100,000 SUS undergraduate students annually. Based on experience, we anticipate moving forward with a student opt-in system which will equate to ~25%-30% student participation of a more focused group interested in graduate student recruitment.

The GCIS website was created to capture all past history and future decisions. User requirements were discussed at length and finalized for FERPA compliance and data security.

GCIS Website (History, Documents, Members, Committees, User Requirements, Timeline, Access)
<https://www.eng.ufl.edu/gcis/>

GCIS Data Collection Fields

University	Ethnicity	Bachelors Graduation Month
First Name	Gender	Bachelors Graduation Year
Last Name	Citizenship	Graduate Degree of Interest
Major	Email	Graduate Major of Interest
Degree Program	Cell Phone Number	Graduate Program of Interest
Cumulative GPA	Entry Date	

Provost's Request

CIMES at FSU has been managing and funding the GCIS database since its creation in 2000. The current system is now outdated and requires a redesign and technical upgrades to meet the new requirements created by the GCIS SUS Committee. CIMES is very interested in continuing this important graduate student recruitment effort for the SUS and diversity of future MS & Ph.D. students in Florida. However, CIMES cannot continue to fund this effort on behalf of all SUS Institutions.

The GCIS SUS Committee respectfully recommends the SUS Provosts funds GCIS for the overhaul of the existing database as well as annual maintenance costs.

Costs

Year 1: Redesign and technical upgrades (includes hosting and support) : \$21,784

Year 2+: Hosting and Support: \$8,202

*costs include 26% indirect

Proposed Funding Model for the Graduate Candidate Identification System (GCIS)

The charts below represent the proposed even-split funding model developed by the GCIS Executive Committee in response to the CAVPs interest in using the system SUS-wide. The COUNT field represents the number of students last uploaded by each SUS institution to the GCIS Database. In the first chart, you will find the cost breakdown if USF opts to not participate. If USF chooses to participate, then the updated funding model is shown in the second chart.

University	Count	Cost Year 1	Cost Year 2+
FAMU	2,967	\$1,980	\$746
FAU	11,045	\$1,980	\$746
FGCU	1,784	\$1,980	\$746
FIU	20,499	\$1,980	\$746
FPU	360	\$1,980	\$746
FSU	3,604	\$1,980	\$746
NCF	362	\$1,980	\$746
UCF	29,762	\$1,980	\$746
UF	10,430	\$1,980	\$746
UNF	3,546	\$1,980	\$746
UWF	3,619	\$1,980	\$746
Total	87,978	\$21,780	\$8,206

Costs

Year 1: Redesign and technical upgrades (includes hosting and support): \$21,784
 Year 2+ Hosting and Support: \$8202

*costs include 26% indirect

University	Count	Cost Year 1	Cost Year 2+
FAMU	2,967	\$1,815	\$684
FAU	11,045	\$1,815	\$684
FGCU	1,784	\$1,815	\$684
FIU	20,499	\$1,815	\$684
FPU	360	\$1,815	\$684
FSU	3,604	\$1,815	\$684
NCF	362	\$1,815	\$684
UCF	29,762	\$1,815	\$684
UF	10,430	\$1,815	\$684
UNF	3,546	\$1,815	\$684
USF*	12,332	\$1,815	\$684
UWF	3,619	\$1,815	\$684
Total	100,310	\$21,780	\$8,208

*Includes USF